



Read online: <https://newsletters.naavi.com/i/54y1VzN>

# Northcote Primary School Newsletter

Issue 19 · 08 Dec 2023

*Collaborative Learning in a Community that Cares*

## In this issue



Dates to Remember



Greetings from Shaun



Introductions and Farewells for 2024



Italian Day wrap up



Junior School Council end of year party



NPS 2024 Fete/ 150 years



Kelly Sports Holiday Program



OSHclub Holiday Program



NPS Music Program



Berry St - Online Parenting Seminar - Anxiety



Do you know what your children are doing onl



School Holidays Code Camp



Pupil of the week Term 4



Sun smart- Please pack your hats!



OSH Club



Our Proud Sponsor



THE BUSINESS END OF SCHOOL LIFE



2023 First Aid Team



# Dates to Remember

## Just a little reminder

Our school gates are unlocked at 8.45am each morning to allow students to enter.

The yard is not supervised before this time.

Students can enter classrooms from 8.50am each day. The gates are locked again at 9.00am when the bell goes. The gates are unlocked again at 3.20pm and are locked by 3.45pm.

## Term 4

- Mondays Assembly 9.10am
- Friday 8th December - The student's Music Concert, 1.30- 2.30pm
- Sunday 10th December - World Human Rights Day
- Tuesday 12th December - Step up Day, Statewide Transition Day
- Wednesday 13th December - Year 6 Graduation at Welcome to Thornbury
- Reports will go live to parents via Compass on Friday the 15th of December.
- Wednesday 20th December - Final day of Term 4 - **Assembly at 9am.**
- Wednesday 20th December - **Early dismissal 1.30pm**

## 2024

**Term 1 begins Tuesday 30th January 2024 (the term officially begins on 29th January however this is a student free day)**

- Saturday 16th March - NPS Fete
- Tuesday 19th March - Athletics Day (Back update Tuesday 26th March)
- Thursday 6 June - Parents Battle of the Bands at The Croxton Band room.
- Monday 13th -15th May - 5/6 Lady Northcote Camp
- Wednesday 14th - 16th August - 3/4 Camp Toolangi
- Tuesday 8th - 9th October - 1/2 Mt Evelyn Camp

## School Council and Sub Committee dates

Wednesday 22nd November      online - Education Sub Committee meeting

Wednesday 29th November      6pm - Community Sub Committee meeting

7pm - Environment Sub Committee meeting

Monday 11th December

6pm - Finance Sub Committee meeting

Monday 11th December

7pm - School Council meeting



# Greetings from Shaun

## Announcing our 2024 Teaching Teams

We are very pleased to announce our Teaching Teams for the 2024 school year.

### Prep Team

Prep A- Natalie and Amy

Prep B- Meg



PREP TEAM

### Year One/Two Team

1/2A- Nick

1/2B- Brigitte

1/2C- Izzy

1/2D- Sam



YEAR 1/2 TEAM

### Year Three/Four Team

- 3/4A- Matt
- 3/4B- Luke
- 3/4C- Eleanor
- 3/4D- Stephanie



3/4 TEAM

## Year Five/Six Team

- 5/6A- Declan
- 5/6B- Emma
- 5/6C- Kate
- 5/6D- Steve



YEAR 5/6

Prep A	Natalie Dean	Room 1
Prep B	Meg Garland	Room 2

1/2 A	Nick Barclay	Room 7
1/2 B	Brigitte O'Neill	Room 6
1/2 C	Izzy Phillpotts	Room 5
1/2 D	Sam Gaudion	Room 4

3/4 A	Matt Atanasovski	Room 18
3/4 B	Luke Reid	Room 19
3/4 C	Eleanor Yewers	Room 17
3/4 D	Stephanie Griffiths	Room 16

5/6 A	Declan McCredden	Room 14
5/6 B	Emma Heron	Room 15
5/6 C	Kate Hill	Room 13
5/6 D	Steve Bruce	Room 10

## Step up Program- Statewide Transition day

Don't forget that on Tuesday the 12th December, our Grade 6 students will head off to their high school for next year and our current students will step up to their new year level. During this session they will find out their new class, their new classroom and their teacher for 2024. This session will be taking place between 11:30am and 1:30pm.

An important reminder to all **parents of our Year 6 students** to please **download your child's reports**, as you will not be able to access them after your child has

exited Northcote Primary.

## End of Year Picnic

It was so wonderful to come together as a community on Monday to celebrate the end of 2023 with our End of Year Picnic. It was so lovely catching up with everyone and enjoying the sushi and ice cream!

We are incredibly grateful to all of the volunteers who helped out on the night and, in particular, to Kate Creighton-Selvy and Michelle Leembruggen who dedicated time and energy into organising the event.

## Prep Transition

On Tuesday we had our last Prep transition session. Our beautiful new Preps were introduced to their new classroom teacher, their new buddies and to their class. They also got another taste of what to expect when they come to Northcote Primary school next year. We are feeling very pleased and quietly confident that our 2024 Prep are excited and looking forward to starting at Northcote next year. Guess what? We are excited too!

## End of Year Reflection

As we approach the end of a truly remarkable year, it's a fitting time to reflect on the journey we've shared and celebrate the collective accomplishments that have defined our school community this year.

This year has been marked by resilience, perseverance, adaptability, and an unwavering commitment of our students, parents, teachers and staff. Together, we faced challenges head-on, learned valuable lessons and discovered new strengths within ourselves and each other.

Our students have demonstrated exceptional dedication to their learning and they have shown some amazing growth across the year. I am so proud of the individual and collective achievements that they have managed in 2024.

A heartfelt thank you goes to our incredible staff who work tirelessly to nurture the potential within each student to encourage everyone to thrive. Your passion and dedication are the foundations of our beautiful community and we really do appreciate the work that you do.

To our parents and carers, thank you for entrusting us with the education and wellbeing of your children. Your partnership is invaluable, and we appreciate the support and encouragement you provide each and every day.

Wishing everyone a restful and rejuvenating break. May it be filled with joy, laughter and moments of celebration. We eagerly look forward to seeing the return of familiar faces and the welcoming of new ones in the upcoming school year.

See you all on Tuesday 30th of January.

Take Care,

Shaun.



# Introductions and Farewells for 2024

## Farewell (for now)

Today, I am thrilled to share some heartwarming news. Our amazing music teacher, Anita has some extraordinary news to share- she's eagerly expecting a beautiful bundle of joy early next year. Please join me in congratulating Anita on this exciting new chapter of her life and we wish her and her growing family all the best.

We are also saying a short farewell to Sharif, who has accepted a teaching position at Reservoir West Primary School for the 2024 school year. We wish Sharif all the best as he explores other opportunities and hope that 2024 is another successful year for him.

Our beloved Italian Teacher Gaynor also finishes up with us at Northcote Primary at the end of this year. We thank Gaynor for the amazing job that she has done this year working with the Specialist team and wish her all the best as she spends some quality time with her grandchildren.

We would also like to acknowledge Olivia who stepped into Prep B in Term 3 this year. Olivia is moving on to a new school in 2024, and we would like to take this opportunity to thank her for the wonderful job that she has done in the Prep team this year and we wish her all the best.

Please be sure to say your farewells to Anita, Sharif, Olivia and Gaynor over the next little while (8 days but who is counting) and we look forward to hopefully seeing them all again in the near future.

## Introducing...

Martin who will be stepping in to the Music position for 2024.



My name is Martin King and I'm very excited to be starting at Northcote Primary School in 2024 and making great music with all its students! My background in teaching music has focussed across school and instrumental music learning. My first ever instrument I started to learn was the Flute, followed a few years later by the Guitar. Since then, I have studied music at university in addition to teaching, I have sung, composed music, and I have continued to play just about any instrument I can get my hands on. I think music is something everyone should have the opportunity to explore and engage with and I can't wait to see and hear the musical learning we get up to in the new year!

Introducing Emma, who will be joining our 5/6 Team in 2024.



Greetings!

My name is Emma Heron and I am so excited to be a part of the Northcote Primary School community. I am an experienced teacher who loves building strong positive relationships, and helping students learn and grow. I love being active and walking my dog Thor. I look forward to getting to know everyone and am extremely excited for this new opportunity.



## Italian Day wrap up

Here are some of our student's comments on Italian Day.....

Il gelato era delizioso. Adaline 1/2

I was nervous to ask for my gelato in Italian but when I did it felt good. Ivie 1/2

The costumes erano molto divertenti and everyone had fun. Matilda 1/2

It was meraviglioso! Juliette 3/4

Mi piace molto gelato limone. Isla 3/4

It was festive fun. Olive 3/4

It was fun to spend time with others and learn about Italian things. Madison 3/4

Dressing up as a crazy nonna was fun. Ave 3/4

It was great to ask for my icecream in Italian. The man spoke back to me and gave me the right flavour. Nina. 3/4

I liked learning more about Italian culture. Tahlia 5/6

The pizza was delizioso. I wore rosso, verde and bianco. Olivia Prep

The gelato was delizioso. I wore a pizza shirt. Freddie Prep

Mi piace gelato limone. Athan Prep

The gelati and pizza were ottimi! Atticus 5/6









Grazie Mille to all my helpers and a Buon Natale to all.

Signorina Elisa  
Gaynor



# Junior School Council end of year party

Junior School Council held an end of year disco for all students today at The Block.

Each cohort was designated a session time and their teacher's were master DJ's!!

The Disco was also raising funds for Animal Aid -gold coin donation.

If you would like to make a donation ( and haven't already done so) here is the link

<https://www.myc ause.com.au/p/329239/npsforanimalsaustralia?popup=>

A huge thank you to Eleanor, Sam and the Junior School Council for organising this event.





# NPS 2024 Fete/ 150 years

**NPS 2024 FETE  
150 YEARS**

**ONLY A FEW MORE LEADS NEEDED**

- Silent Auction / Mampers Team x 3**
  - Louise needs items / help to source donations
- Face Painting x 2**
  - Rose providing full handover / kit & all
- Power / Equipment setup / pack down x 2**
  - Tom / Lucy will tell you what to do
- 150 Year Coordinators x 2**
  - source / set up historical exhibition (main hall)
- Directional Signage x 1**
  - consolidate / design / distribute (site / stalls)
- Mystery Bottle Stall x 1**
  - promote donations / collect 'em / wrap 'em
- Salads / Sushi / Soft Melt Din Sims x 2**
  - Kate / Helen can provide full handover
- Musical Treasure x 1**
  - Lily can provide full handover
- Ticket Booth x 2**
  - Jo can provide full handover
- Slime The Teacher x 1**
  - promote / collect gold coins / make slime
- Refill Water Station**
  - ensure hydration station filled

**SATURDAY 16 MARCH**

TEXT SAM : 0409 547 064

THE NPS FETE JAM STALL IS  
HELPING OUT!

A huge thanks  
to everyone  
who has already  
helped out!

**HELEN'S  
HARVEST**

How you can help

- 1 Jam, pickles,  
preserves, sauce,  
relish, or cordial.
- 2 Clean jars or bottles  
without labels.
- 3 Fruit or vegetables.  
Savory, fresh, wholesome  
or from your garden.
- 4 Sugar or vinegar,  
any kind.

Leave donations at the front desk or from  
9am - 11am at the main entrance. Northside Car  
park. 150th Anniversary, 2024-2025

**JAM**



## Kelly Sports Holiday Program



## OSHclub Holiday Program





# NPS Music Program



The Instrumental Music Program is back in 2024 with enrolments now open!

Please contact Jordie Gilmore who is the program co-ordinator.

Please follow the link below which will direct you to the online form:

[NPS Instrumental Music Program 2024 Enrolment Form](#)



# Berry St - Online Parenting Seminar - Anxiety

**Carer Triple P Fear Less Parenting Seminar**  
A free online seminar open to anyone who lives in the North and Northern local government areas

Free Triple P courses can be found at [www.triplep.org.uk](http://www.triplep.org.uk) for managing children's anxiety, conduct and other common childhood difficulties, and for supporting the wellbeing of children and the family.

The programme for carers will help to help carers help their child to deal with the wellbeing of children and the family.

**The seminar topics covered include:**

- Understanding how anxiety works
- How anxiety affects the way of managing anxiety
- Understanding and hearing the voice of the child's anxiety
- Using anxiety management

**Examples of what anxiety can look like:**

- Irritability
- Difficulty sleeping
- Difficulty concentrating
- Feeling nervous or fearful in the world
- Feeling lonely or overwhelmed
- Aches and pains

**How to book**  
Email your name and email address to: [triplep@triplep.org.uk](mailto:triplep@triplep.org.uk)

**Important:** call 0115 833 4100 and request to speak with Triple P Parenting.

**Bookings will be accepted until Thursday, 10 December 2015.**

**Free Seminar on 17 December 2015**  
10am - 11am  
Time: 7.30pm - 8.30pm

**100 places only available**  
so book early!



# Do you know what your children are doing online?

## Do you know what your children are doing online?

Over these past years, the number of online apps and games featuring 'hidden' ads has grown exponentially. With this, children are being exposed to targeted advertising in the form of sponsored content and targeted advertisements, and being able to track their online activities.

Targeted advertising is an area that is not of the public's control because as it is a targeted form of advertising, it is not possible to regulate and control children and what parents in general are able to do to support parents' safety online. The government website [www.gov.uk](http://www.gov.uk) provides parents with information and support to help them to manage their children's online activities.

Children's safety is a concern for many parents and it is important to be aware of what your child is doing online. Children's safety is a concern for many parents and it is important to be aware of what your child is doing online. Children's safety is a concern for many parents and it is important to be aware of what your child is doing online.

- There are some examples of what the internet can be used to make someone feel bad or upset:
- Sending text messages about them
  - Sending embarrassing photos or videos of them
  - Sending nasty online game chat boxes
  - Copying their name and email address
  - Tricking them into revealing you are someone else

## What you can do

If someone is being nasty, mean or rude, that's all it's a good idea to:

- **Not a respond online** and ask them to talk to you - you could show them this page about cyberbullying
- **Change the settings** of your internet content control so you don't see any more messages, posts or comments from the person who was mean - look for help in [The Family Online Safety Guide](http://www.gov.uk)

If you need cyberbullying material removed:

- **Report it** to the social media site, gaming site or other site that was used to send, post or share the harmful content (this can be the fastest way to get it removed) - look reporting links for most sites, games and apps in [The Family Online Safety Guide](http://www.gov.uk)
- **Report it** to the police if you are over 18 years old - [www.gov.uk](http://www.gov.uk)

If the site, app or app itself has been used to bully you within 96 hours, and the cyberbullying is serious enough, you can ask them to remove the harmful content.





# School Holidays Code Camp



## Pupil of the week Term 4

2023

A gentle reminder that there is no Assembly on Monday 13th November.

### Week 9

Prep Natalie	Aiden E
Prep Olivia	Matthew W
Prep Meg	Athan X
Grade 1/2 Sharif	-----
Grade 1/2 Brigitte	Anouk S
Grade 1/2 Sam	Alex C
Grade 1/2 Stephanie	Alex P
Grade 3/4 Matt	Emily C
Grade 3/4 Nick	Rosa M
Grade 3/4 Kate	Neive D
Grade 3/4 Eleanor	Leni G
Grade 5/6 Steve	Zara T
Grade 5/6 Izzy	Fletcher G
Grade 5/6 Declan	-----
Grade 5/6 Luke	Prisha B

**Week 10**

Prep Natalie	Sybil M
Prep Olivia	Louis P
Prep Meg	Myles H
Grade 1/2 Sharif	Evelyn L
Grade 1/2 Brigitte	Teddy B
Grade 1/2 Sam	Kaan O
Grade 1/2 Stephanie	Rose G
Grade 3/4 Matt	Morrissey
Grade 3/4 Nick	Louis R
Grade 3/4 Kate	Poppy L & Marley C
Grade 3/4 Eleanor	Jennifer D
Grade 5/6 Steve	Isla H
Grade 5/6 Izzy	Annabel P
Grade 5/6 Declan	Blake N
Grade 5/6 Luke	Arthur C

**To be celebrated at assembly on Monday 11th December.**



# Sun smart- Please pack your hats!

## SunSmart

***Don't forget to pack your hat!***

***This is a reminder to all families that all students are expected to wear a sun hat during any outdoor activities at school. A wide brimmed hat or a legionnaires hat are the only type to be worn. Beanies and caps are not sun smart and should not be worn.***

Please remember to apply your sunscreen at the start of each day and wear your hat!

**No hat means restricted play in the shade.**

We have NPS hats available to purchase **online** or **in store** from **Noone Ivanhoe, 283 Lower Heidelberg Rd, Ivanhoe East VIC 3079.**

**AVAILABLE INSTORE** - Reversible Bucket Hats, UPF Protection 50+ ( Sunsmart approved & made from sustainable materials )

House Colours - \$17.50 each Navy/GreenNavy/RedNavy/RoyalNavy/Gold

Phone: (03) 9499 1439

<https://www.noone.com.au/school/northcote-primary-school/stores>

For more information, please refer to our Sun Protection policy located on our [website](#)

## UV Index

Tap or click the button below to check the daily UV index, or download the SunSmart app [here](#)





# OSH Club

## OSH Club Information

<https://www.oshclub.com.au/vic/northcote-primary-school/>

 northcote-primary-OSHC.pdf



## Our Proud Sponsor



Northcote Primary School is proudly sponsored by Jellis Craig Inner North.

Jellis Craig will donate \$500 sales commission or \$350 rental fee to Northcote Primary School when a family or staff member appoints a Jellis Craig Inner North Agent to sell or lease their home throughout 2023. Please Mention you are part of our NPS village to ensure our school receives these generous donations.

**Jellis  
Craig**



... have done it again!  
Let's show the FMM team our community appreciation for their ongoing annual commitment to NPS & surrounding schools throughout the 2023 Spring / 2024 Summer Fetes season. 🍷  
Book them in for all your big moving truck needs via <https://friendlymovingmen.com.au/melbourne>





# THE BUSINESS END OF SCHOOL LIFE

THE FOLLOWING ARE REPEATED INFORMATION ITEMS, WHICH CAN BE REFERRED BACK TO BY OUR SCHOOL COMMUNITY WHEN NECESSARY

## Parent Payments

Attached is a copy of the Parent Payment Arrangement has been approved by the school council on Wednesday 22 of February 2023, for Curriculum Contributions for student use for the 2023 School Year.

The cost for 2023 Parent Payment Arrangement is \$250.00

In the newsletter section compass information, you will find attached a copy of the Compass Pay Parent Guide on how to make payments via Compass.

Please do not hesitate to contact the school's office should you have any concerns.

Kind Regards

Caterina Carnovale  
Business Manager

 [Parent Payment Arrangement 2023 PPA.pdf](#)

## Compass Pay for all school payments - Compass Pay at Northcote Primary School.

Compass Pay provides a more consistent approach to parent consent and payments of activities for students and confirm the student's medical requirements through the compass app.

Northcote Primary School has a streamline approach to the collection of payments for Camps, Excursions, Incursions, and the annual Parent Payment Arrangement, and fundraising activities.

This option allows parents/caregivers the opportunity to have all the information on one platform the Compass Parent App.

Cash, EFT and B-pay are available as options, the preferred method of payment is Compass.

Compass creates efficiency for teachers and the office staff where immediately we will be able to see if parents/caregivers have consented and paid for the activity. Parents will receive a push notification from Compass when an activity has been created.

We have attached a copy of the Compass flyer on how to consent and pay for events.

 [CompassPay Parent Guide.pdf](#)

## Compass Attendance

This is a gentle reminder to parents/carers, about the importance of logging student absences on Compass prior to the school day commencing. This is a Department of Education requirement.

If your child is absent from school or is going to be absent in the future (for example a planned family holiday), it is important that this absence is logged via Compass.

Attached is a parent guide to using compass.

 [Parent-guide-Compass.pdf](#)

## CSEF: Camps, Sports and Excursions Funds



# Important Information

Our school gates are unlocked at 8.45am each morning to allow students to enter, the yard is not supervised before this time. Students can enter classrooms from 8.45am each day. The gates are again locked at 9.00am when the bell goes. The gates are unlocked again at 3.20pm and are locked by 3.45pm.

## Helmets

When riding a bike or scooter to or from school, all students **MUST** wear a helmet at all times.

## Bikes and Scooters

Helmets must be worn on the way to and from school. Bikes and scooters must also be WALKED (not ridden) once inside the school.

*Please note: bike and scooter storage is not completely secure. Unauthorised access via the external fences has occurred in the past. We highly recommend the use of a personal bike/scooter lock to avoid theft. The school takes no responsibility for the loss or damage of equipment stored on site.*

## Kiss and Go

Just a reminder to families that the Kiss & Go zone is a short-term stopping area where drivers are allowed to stop and park the vehicle for a **short time** – no longer than two minutes – while the student exits or enters the vehicle from the curbside doors. This enables students to walk between the car and the school, using the safety of the footpath.

## Ball games before and after school

To ensure everyone feels safe during the busy mornings and afternoons, ball games are not permitted during these times.

# Classroom Cuisine 2023

This is the current lunch menu from Classroom Cuisine. Lunch orders are delivered to NPS everyday, with the exception Tuesdays.

For our new families please note that this is an external lunch provider, all lunches are ordered online and orders should be placed by 8.30am.

Please Note: The "Canteen" function on Compass is not to order lunches, it is used primarily for our fundraisers.





## Late Arrivals & Early Departures

If your child is late or you are collecting them early it is **essential** you do so through the front office. **All Students must be signed in and out** via the Compass Kiosk at the front desk.

For late arrivals a paper slip will print out when they are signed in, this slip is to be given to the teacher, so they know the student has signed in at the office.

Please note if you have put a Compass note in for a late arrival or early departure (for example you log on Compass that your child is being picked up at 1.30pm for a medical appointment) you do not need to sign them out via the Compass Kiosk at the office. However, **you still must come into the office to collect the student.**

The Department of Education requires a parent, carer, or listed emergency contact physically collect the child from the office when it is during school hours. This means we are **unable to allow students to leave on their own**, even if it has been logged on Compass. We understand this may be inconvenient at times so please contact or the office on 9481 0009 and they will do their best to assist you.

Also, if you know of an early departure in advance, please inform the office and your child's teacher, so they are able to have the student waiting and ready for you to collect.



# 2023 First Aid Team

## Introducing the NPS 2023 First Aid Team

For our returning families there will be some familiar faces, and for our new families our first aid team is

- Donna Cassidy
- Caterina Carnovale

If your child becomes unwell one of our fantastic First Aid Officers will be tending to them and will be in contact with you if necessary.

The first aid office is located in front office (the other end to the front doors)

If your child is needing to be picked up, where possible we will organise their school bag and belongings and you can collect them from the front office 😊

## Action Plans

Parents and carers are reminded that if their child has anaphylaxis, allergies, or asthma that their child **MUST HAVE A CURRENT PLAN.**

**Red ASCIA Anaphylaxis Plan for use with EpiPen® adrenaline (epinephrine) autoinjectors** is attached below and must be prepared in colour, completed by your GP and have a current photo of your child attached to it.



 Anaphylaxis EpiPen Plan Template.pdf

**Red ASCIA Anaphylaxis Plan for use with Anapen® adrenaline (epinephrine) autoinjectors** is attached below and must be prepared in colour, completed by your GP and have a current photo of your child attached to it.



 Anaphylaxis Anapen Plan Template.pdf

**Blue Asthma Australia School Action Plan** is attached below and must be prepared in colour, completed by your GP and have a current photo of your child attached to it. If your child has Ventolin at school, they must have an Asthma Action Plan.



 Asthma Action Plan Template.pdf

**Green ASCIA Allergic Reaction Plan** is attached below and must be prepared in colour, completed by your GP and have a current photo of your child attached to it.



 Allergy Plan Template.pdf

All plans **must be updated annually**, one of our first aid team will contact you when your child's plan is approaching expiration.

# NPS Medication Authority Form

Parents **must provide all necessary medications** to be administered in the event of an emergency.

Medications will be administered by one of our trained First Aid Team members. All medication is to be stored in the First Aid Room, NOT in the student's bag or classroom.

Any medication being stored at/administered on school grounds requires a NPS 2023 Medication Authority Form. These forms are to be **updated at the start of each year** (even if there has been no change to medications). These can be filled out by parents/carers or by a GP.

This form **must** be filled out regardless of a student having a medical plan. It must also be filled out for ongoing medication as well as temporary (for example, this form is required if a student is unwell and needs to be administered a course of antibiotics during school hours, as well as if a student requires a hay fever tablet only when symptoms arise).

**Northcote Primary School 2023 Medication Authority Form**  
For a student who requires medication whilst at school

Name of Student: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Reason for Medication	Name of Medication	Dosage (Amount)	Time to be taken	How it's taken (e.g. orally/injected/inhaler)	Date
					Parent Date: / / Professional Signature: _____ Professional Date: / /
					Parent Date: / / Professional Signature: _____ Professional Date: / /
					Parent Date: / / Professional Signature: _____ Professional Date: / /
					Parent Date: / / Professional Signature: _____ Professional Date: / /

**Authorisation:**  
Name of Medical/Health professional:  
Professional Role: \_\_\_\_\_ Contact details: \_\_\_\_\_  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Name of Parent/Carer:  
Contact details: \_\_\_\_\_  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_

 Medication Authority Form.pdf

Copies of all forms can be found in the links on this page, alternatively printed copies of all forms can be collected from Donna in the front office.

## Duty of Care

All NPS staff have a duty of care to our students – if we cannot establish contact with a parent/carer or emergency contact, an ambulance will be called if deemed necessary. Please ensure you make every attempt to be contactable during school hours, have voicemail set up on your phone and that your emergency contact details stored at the office are up to date.

