



WELCOME BACK TO SCHOOL! ENJOY 2008!

No. 1401

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31/01/2008

SOME IMPORTANT SCHOOL DIARY DATES

| | |
|----------------------------|--|
| Wed 30 th Jan | 1 st Day Back - for students in Grade 1-6 |
| Thur 31 st Jan | 1 st Day for Preps - Finish at 1:30pm |
| Fri 1 st Feb | 2 nd Day for preps - Finish at 1:30pm |
| Mon 4 th Feb | Preps start full days of school (Except Wednesdays) |
| Tues 5 th Feb | Lunch Orders resume (menus on last page) |
| Sat 15 th Mar | School Fete - 1.00 to 6.00 p.m. |
| Thurs 20 th Mar | End Term 1 - <u>2:30 Dismissal</u> |
| Fri 21 st Mar | Good Friday |
| Mon 24 th Mar | Easter Monday |
| Mon 7 th Apr | Start Term 2 |
| Fri 25 th Apr | ANZAC Day Holiday - No School |
| Mon 9 th Jun | Queen's Birthday - No School |
| Fri 27 th Jun | End Term 2 - <u>2:30 Dismissal</u> |
| Mon 14 th Jul | Start Term 3 |
| Fri 19 th Sept | End Term 3 - <u>2:30 Dismissal</u> |
| Mon 6 th Oct | Start Term 4 |
| Tue 4 th Nov | Melbourne Cup Day Holiday - No School |
| Fri 19 th Dec | End Term 4 - <u>Last school day of 2008</u> |

Here is some important information regarding our School:

- Newsletter** - The newsletter is sent home with your eldest child *every Thursday* on blue paper. Please ensure you read the newsletter as it is full of information regarding your child and/or the school. This is our way of communicating with you. If your child doesn't hand the newsletter to you, please check in the bottom of their schoolbags. As some parents already know, schoolbags find newsletters and other notes very tasty!
- Timetable** - The timetable is based on a two hour/two hour/one hour model. This is as follows:

| | |
|--|--------------------------|
| Sessions 1 and 2 | 9.00 a.m. to 11.00 a.m. |
| Recess | 11.00 a.m. to 11.30 a.m. |
| Sessions 3 and 4 | 11.30 a.m. to 1.30 p.m. |
| Lunch eating time in the class (Teacher supervised) | 1.30 p.m. to 1.40 p.m. |
| Lunch play | 1.40 p.m. to 2.30 p.m. |
| Session 5 | 2.30 p.m. to 3.30 p.m. |

Students are able to eat healthy snacks (e.g. fruit, carrot and celery sticks etc.) during their learning time if they feel hungry and have their own bottled water on their table.

- Change of Information** - If over the holiday period you changed your address, telephone/mobile number or place of work details, **the school needs to know as soon as possible** as we have to have current information available for emergency reasons. Please send current details, with your child's name and LA number to the office. Please also check that your emergency contacts are correct. If your child attends before or after school care, ensure you let them know of any recent changes as well.

Prep parents in particular will need to let the office know in writing of any changes to information regarding themselves and their child.

- Yard Supervision** - The yard is supervised from 8.45 a.m. to 9.00 a.m., 11.00 a.m. to 11.30 a.m., 1.40 p.m. to 2.30 p.m. and 3.30 p.m. to 3.45 p.m. Children should not be in the yard outside these times. The Before and After School Care Program should be approached about any childcare required. Telephone 9489 0347 after 3.00 p.m. to speak to the Co-ordinator, or leave a message on the answering machine.
- Fees - Student Supplies, Cultural Performances & Voluntary Curriculum Support** - School Council have asked us to inform parents of the costs approximated for 2008 so that parents can plan their budgets accordingly. We have put together this table of approximate expenses for 2008. Please note: The first two items* need to be paid **by Friday 11th April.** Invoices regarding these payments will be posted home shortly.

At the November 2007 School Council meeting the costs for 2008 were approved as set out on the next page:

| | |
|---|-----------------------------|
| Student Supplies (incl Cultural Performances x 4) | \$120.00 |
| Voluntary Curriculum Support | \$ 30.00 |
| | <u>\$150.00</u> - per child |
| EMA recipients will need to pay | |
| Student Supplies (incl Cultural Performances x 4) | \$44.75 |
| Voluntary Curriculum Support | \$30.00 |
| | <u>\$74.75</u> - per child |

Payment is required back to your child's class teacher by **Friday 11th April**. Thank you.

All monies and notes need to be paid directly to your child's class Teacher, NOT the office please.

| | Prep | Year 1 | Year 2 | Year 3 | Year 4 | Year 5 | Year 6 | When |
|--------------------------|---------|---------|---------|---------|---------|--------|--------|----------------|
| *Compulsory Books | 90 | 90 | 90 | 90 | 90 | 90 | 90 | Term 1 |
| *Cultural Performance | 30 | 30 | 30 | 30 | 30 | 30 | 30 | One/Term |
| Voluntary Contribution | 30 | 30 | 30 | 30 | 30 | 30 | 30 | Term 1 |
| Life Ed | 9 | 9 | 9 | 9 | 9 | | | Term 2 |
| Healthy Relationships | | | | 22 | 22 | 22 | 22 | Term 1 |
| Camps Grade 1-2 | | 80 | 80 | | | | | Term 3 |
| Camp Grade 3-4 | | | | 200 | 200 | | | Term 2 |
| Camp Grade 5-6 | | | | | | 280 | 280 | Term 2 |
| Sport | | | | | | 30 | 30 | Terms 1, 2 & 4 |
| Tri Skills | 25 | 25 | 25 | 25 | 25 | 25 | 25 | Term 2 |
| Science Discovery | | | | 2 | 2 | 2 | 2 | Term 2 |
| Cooking | | | | 10 | 10 | | | Terms 3 & 4 |
| Swimming Senior | | | | 70 | 70 | 70 | 70 | Early Term 3 |
| Swimming Junior | 80 | 80 | 80 | | | | | Term 4 |
| Italian Day | 10 | 10 | 10 | 10 | 10 | 10 | 10 | Term 4 |
| Excursion | 20/term | 20/term | 20/term | 20/term | 20/term | | | Terms 2, 3 & 4 |
| Grade 6 Graduation | | | | | | | 20? | Term 4 |
| End of Year exc. to MSAC | | | | | | 26 | 26 | Term 4 |

CAMPS FOR 2008

Grade 3-4 Camp Rumberg, Waratah Bay 16 - 18 April

Grade 5-6 Camp Rumberg, Foster North 16 - 20 June

Grade 1-2 Cooina Lodge, Gembrook - 11 - 12 September



6. Lost Clothing and Property - Is your child/children's clothing labelled? Please check all



clothing, hats, lunchboxes, etc. to make sure your child's name is clearly visible. We don't want to have another mountain of lost property like last year's effort!



7. **Late Arrivals/Early Departures/Appointments** - If your child arrives late in the morning, leaves school early, or has an appointment (e.g. doctor, dentist, etc.) a sign in/out book is located outside the office. This book needs to be filled in by the child's parent. In the case of an emergency, these books let us know whether your child has arrived late or left early and is therefore not at school. However, parents will need to provide a note to their child's teacher explaining why their child arrived late, left early or has an appointment to attend. If notes are not supplied by parents an absence letter will be sent home via your child. It will detail the date and time your child was away from school and ask for a reason for their absence.

Please note that if taking your child out for an appointment but returning later to school, there is a separate section of the sign in/out folder (marked appointments).

8. **Sunsmart** - Please remember to ensure your child has a hat, sensible clothing (not sleeveless t-shirts or dresses) and sunscreen for school, particularly during the summer months. There are the "Outside 5" rules. 1. Shade. 2. Sun-protective clothing. 3. Sun-protective hat. 4. Sunglasses. 5. SPF30+ broad spectrum sunscreen. If your child does not have a hat, they will be required to stay in the shade and will miss out on any class sporting activities. Hats are available from the school office from 8.45 to 9.00 a.m. and 3.30 to 3.45 p.m. The cost of the hats is \$7.50 and you will need to bring your child with you for correct sizing.
9. **Dismissal Times** - School dismisses at 3.30 p.m. each day unless otherwise notified. The last day of each term the school is always dismissed earlier. Watch the Newsletter for times.
10. **Curriculum Days** - Parents will be advised via the newsletter about Curriculum Days held during the year. On these days, children are not required at school. The first Curriculum Day (decided by the Department of Education) was Tuesday 29th January when the teachers returned to school.

11. **Term Dates**

1. Wednesday 30th January to Thursday 21st March
2. Monday 7th April to Friday 27th June
3. Monday 14th July to Friday 19th September
4. Monday 6th October to Friday 19th December

Public Holidays

- Monday 10th March
Friday 25th April
Monday 9th June
Tuesday 4th Nov.

12. **Prep attendance for Term 1**

As Preps are involved in an extensive assessment program, they will not be required to attend school on Wednesday's for the first term. From Term 2 the Preps will come to school from Monday to Friday.

13. **Tissues** - As in the past we have asked parents to send along a box of tissues for their child to use in the classroom. This is particularly useful during winter, when colds and sniffles are never-ending and demand is high. Please send a box of tissues with your child to hand to their class teacher.



14. **School Fete** - This fabulous event will be held on Saturday 15th March from 1.00 p.m. to 6.00 p.m. Please check your newsletters for more details.

15. **Asthma Register** - If your child *has* asthma, a School Asthma Management Plan needs to be collected from the office, filled in and returned to the office. This is a *crucial* piece of information needed for Teachers and First Aid Officers to help manage your child's asthma.
16. **Accidents** - "What happens if my child is injured during school activities?"
In the event that you child is injured, First Aid is provided by Level 2 First Aid Trained staff & we will make every effort to contact you or other family & friends via the emergency contact numbers that you provide us with & if necessary, call for an ambulance.
17. **School Injuries and Insurance** - parents & guardians are generally responsible for paying the cost of medical treatment for injured students, including any transport costs. Most medical costs will be refundable by Medicare. If you are a member of an ambulance or health insurance fund, you may also be able to claim transport or other expenses from the fund.
The Department of Education and Training does not hold accident insurance for school students. Other insurance cover is available. The Department of Education and Training is aware of two insurers, JUA Underwriting Agency Pty Ltd and Willis Australia Ltd, that provide accident insurance policies for students. These policies provide specific benefits for students who are injured in accidents for a reasonably low cost. Other insurers may also do so.
18. **Whole School Assembly** - Assemblies are held every Monday morning at 9.00 a.m. in the school hall. At other times whole school assemblies for special events, may be held outside in the yard outside the Library.
19. **After School Music Program** - Wendy's Music has again been invited to organise the private music program for 2008. They offer group and individual lessons in most instruments. To enquire about the program, lesson prices etc, please contact Wendy's Music on **9457 1148** or email schools@wendysmusic.com.au
20. **Education Maintenance Allowance (EMA) 2008** - The EMA payment is made to help you cover the cost associated with educating your children. The total yearly payment is \$210 per child for primary school students, paid in two instalments - \$75.25 1st instalment, \$32.25 2nd instalment - with one half of each instalment being paid directly to you (by cheque through the school) and the other half paid to the school. The eligibility criteria must be met as at the first day of Term 1 (**29th January 2008 which is the first day back for teaching staff**). Please collect an application form & return it to the Office **by Friday 29th February**. Please bring your eligible concession card with you, as it will need to be photocopied.

LATE RETURNS CANNOT BE ACCEPTED!

21. If a child has not been picked up by their parents or guardians at the end of the day, please do not take the child home with you but send them to the office. Lyn or Jo in the office will then contact the child's parents to come and collect them. Sometimes younger children forget they have to go to Aftercare.
22. **Medication** - Non prescription medication cannot be given to children by staff at the school. Prescription medication may be administered at the office, accompanied by a note from either the parents or a doctor. The letter from the parents needs to state the dosage, time of next dose and time of previous dose. Children are not permitted to administer any medications themselves or keep medicine in their possession excluding Ventolin inhalers.